



The Pan South African Language Board (PanSALB) is a statutory body established in terms of Act 59 of 1995 (as amended) for, inter alia, the creation of conditions for the development and for the promotion of equal use and enjoyment of all the official South African languages. Looking for an organisation where your expertise will be rewarded. Then the Pan South African Language Board is the ideal place for you. The Pan South African Language Board seeks to appoint results-driven, assertive and dedicated individuals to fill the following positions at our Head Office in Pretoria and Mpumalanga Province (Witbank Office).

## **CHIEF LANGUAGE PRACTITIONER X2**

**Salary: R389 145 per annum**

**Duration:** Permanent

**Reference:** North West: 024/ 2016, Free State: 025/ 2016

**Location:** North West/ Free State Provincial Offices

**Purpose of the Position:** The Chief Language Practitioner is responsible for the implementation of language development and usage in the province. The incumbent must ensure equitability of language use, language promotion, implement language research programmes as well as co-ordinate the linguistic human rights cases. The incumbent must also support PLC's, NLB's and NLU's within the Province. Whilst complying with the offices policies and procedures, the incumbent must focus on improving and supporting their work in order to respond to PanSALB's business requirements through troubleshooting and diagnosis of problems and taking corrective measurements. The incumbent shall also execute any other duty as assigned by his/her supervisor.

**Minimum Requirements:** Applicants must be in a possession of a National Diploma or B-degree in Languages (or equivalent qualification) with translation, Interpreting, status language planning, lexicography, terminology coupled with 3 to 5 years' experience as a Language Practitioner. A Post graduate qualification will be an added advantage. 3-5 years' experience working on Language matters including Linguistic Human Rights. Sound knowledge of Language Legislation, Monitoring and Evaluation System. Knowledge of Research, Policy Development and the PanSALB Act. A good command of at least three (3) official languages of the relevant Province. A valid Code 08 drivers' licence and preparedness to work under pressure and travel extensively. Willingness to accept responsibility and other functions that may be delegated.

**Competencies Needed:** Stakeholder Management. Change Management. Excellent Interpersonal and Communication Skills. Good Facilitation and Presentation Skills. Project Management. Computer literacy (MS Office), interpreting skills, Basic research skills. Problem Analysis and Solution. Decision Making. Planning and Organising.

**Key Performance Areas:** The successful incumbent will be expected to perform amongst others but not limited to the following tasks and responsibilities: Coordination of structures meetings for creating conditions for language use and development. Develop and update databases and records of approved products and services by PanSALB. Arrange and co-ordinate language promotion awareness workshops. Create awareness on the importance of translation and interpreting services. Assist in developing guidelines, policies and frameworks. Carry out language research programmes. Carry out Linguistic Human Rights programmes. Development and implementation of Linguistic Human Rights monitoring tools. Language promotion media coverage / reports. Use radio interviews on language matters. Hosting events promoting multilingualism/ Mother Tongue. Establish partnerships with stakeholders. Develop a stakeholder database. Ensure proper functioning of established reading clubs. Carryout administrative support services in the province.

**Closing Date:**  
**13 January 2017**